

**Springbrook Owners Association
Board of Directors
Meeting Minutes
2-13-2002**

Meeting Called to order at 7:39 pm

Directors Present are Erika Walsted, Ray Malkiewicz, Ron Exley, Sherry O'Neill
Matt Parker (not present-absentee member) e-mailed his absentee votes to the board
see attached email also available by phone if needed

Members Presents: NONE

Read previous BOD 01-16-02 minutes– accepted.

Absentee vote for a management company at this time, against an office manager
Vote not carried for lack of second

Presenters present, Jack Baker, CAM Community

Discussion with Jack Baker about one-time services for March 21 annual meeting

Motion to hire CAM Community for max of 20 hours @ \$75 per hour for consultation /
preparation and attendance of the SOA Annual Meeting March 21, 2002

Motion passed by all attending board members and absentee vote

Presenters present, Laura & Jeff Varney, Innovative Administrative Services

Motion to hire Innovative Administrative Services on a part time basis 60-day trial basis
4 yes, 1 no (absentee)

Review bids from Ken Deck Construction and Longhorn pool service to complete
sidewalk repairs, Dansworth and Betterman.

Motion to hire Ken Deck Construction to complete both sidewalks (not to exceed \$2400)
on Dansworth and Betterman

Motion passed by all attending board members

Review bid Longhorn Pool Service to start construction of simple concrete basketball
court in the park.

50ft x 25ft (bid does not include striping)

Motion to approve \$6000 proposal towards a basketball court with vendor Long Horn
Pool Service or other vendor or Earl's choice up to this specified amount. (Earl Holstein
to complete / manage project at all times)

Motion passed by all attending board members

Motion to reaffirm / set date for block party for March 16th, 2002
3 yes, 1 NC, absentee NC

Discussion of voting powers of members not current in assessments, incorporate into letter to homeowners as a reminder to all members prior to annual meeting

Absentee vote to seek applications and interview potential applicants (Office help) at the next meeting. (Lack of time, next meeting March 21st) we need help ASAP due to resignation

Erika No
Matt YES
Ray No
Sherry No
Ron No

Motion to initiate a 5 day formal warning and asking for the ACC chair to resign.
All Present YES

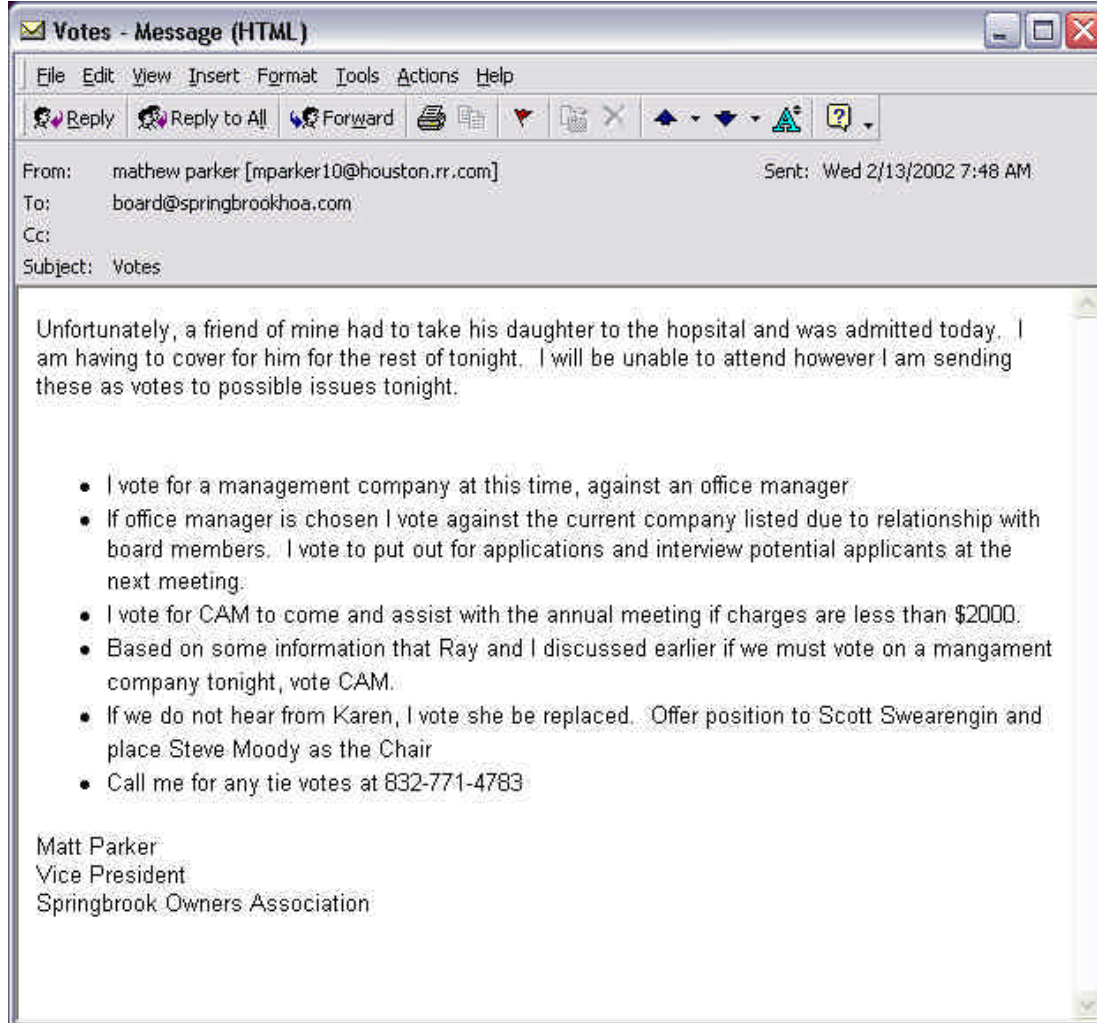
Absentee vote:
"If we do not hear from Karen, I vote she be replaced."
Vote not carried for lack of second

Absentee vote:
Offer position (re ACC) to Scott Swearingin and place Steve Moody as the Chair
Vote not carried for lack of second.

Discussion to continue with Mr. Swearingin. Board is not in the position to offer the chair to Steve Moody (or any ACC member) as the position is presently filled by Karen Armstrong (warning to be issued)

Motion made to close meeting. All present YES
Meeting adjourned at 10:01

Screen Shot of email

**MESSAGE HEADER**

Received: from sm14.texas.rr.com [24.93.35.41] by springbrookhoa.com with ESMTMP (SMTPD32-6.06) id AAC917050384; Wed, 13 Feb 2002 16:38:01 -0600
 Received: from MattandMandy (cs242210-176.houston.rr.com [24.242.210.176]) by sm14.texas.rr.com (8.12.0.Beta16/8.12.0.Beta16) with SMTP id g1DLPphx032615 for <board@springbrookhoa.com>; Wed, 13 Feb 2002 15:25:52 -0600
 Message-ID: <01b101c1b495\$12975940\$b0d2f218@MattandMandy>
 From: "mathew parker" <mparker10@houston.rr.com>
 To: <board@springbrookhoa.com>
 Subject: Votes
 Date: Wed, 13 Feb 2002 07:48:09 -0600
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 X-RCPT-TO: <board@springbrookhoa.com>
 X-UIDL: 310706142
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