

**Springbrook Owners' Association
Meeting of the Board
September 12th, 2001
Minutes**

Meeting called to order by Raymond Malkiewicz at 7:35 PM.

Attending the meeting were
Raymond Malkiewicz-Secretary
Ron Exley-Assistant Secretary
Sharon Howe-President *phone*
Matt Parker-Vice President *phone*
Sherry O'Neill-Treasurer *excused absence*

Officer Reports:

1. Sharon Howe states we have office depot cards(3).
2. Operations Account has been transferred from Compass bank to Regions Bank (reserve account still at Compass).
3. Vendor TAG Electric to bid on Electric Light at the entrance of Heatherwilde
4. Still in the process of selection a vendor for the Park Sign.
5. Received internet account access from Home Depot to change membership to account.
6. Approved \$1000 (up to) for bulk office supplies, Paper, Ink, Copier Supplies, Check Forms – Sharon Howe keep accurate records. To be reported in monthly finance reports.
7. Resolution to expand Amazon Contract to include common areas along Regis that was previously maintained by KB and the community park.
8. The member statements and invoices are completed and printed which should be mailed within the next 2-3 days. (By the end of September.)

General discussion by board members with regards to the ACC committee
Suggest rotation of chair for 4 months

Meeting adjourned at 8:30 PM
Next meeting set for October 25th 2001 (along with Quarterly Discussion)
Location Providence Presbyterian Church *Corner of Heatherwilde @ 7:30 PM*