

Springbrook Owners' Association
Meeting of the Board
August 15th, 2001
Minutes

1. Meeting called to order by Raymond Malkiewicz at 7:35 PM. Attending the meeting were Raymond Malkiewicz-Secretary, Sherry O'Neill-Treasurer, Ron Exley-Assistant Secretary, and Sharon Howe-President.
Matt Parker-Vice President *excused absence*
2. Discussion on Quick BookPro - exporting homeowner database for use by the ACC committee. Request for more time to finish imputing data into QuickBooks Pro granted.
3. Ron Exley assigned to assist the ACC committee as "liaison" for issues concerning communications with the homeowners and the BOD.
4. An auditor outline (neighborhood compliance) was proposed and accepted by the board. Action plan to seek 3 volunteers to accomplish.
5. Request for funding/purchase of 20 books, "**Home Owners Association: Nightmare or Dream Come True**" by *Joni Greenwalt*. This book(s) will be passed out (FREE) to various volunteers, committee members, and home owners as a "guide" of what the present Board of Directors would like to accomplish. Approved for purchase 4/0
6. Request for funding/purchase of a paper shredder (less than \$100). Approved for purchase 4/0

General discussion by board members to bring Ron Exley up to speed on known issues of the association.

Meeting adjourned at 9:00 PM

Next meeting set for September 12th 2001

Location yet to be determined, but will post on the web prior to September 05, 2001